



LONDON metropolitan university
students' union

Trustee Board Minutes 25/02/2015

Attendance:

Trustees: Obie Opara (Chair), Marco Brunone, Amanda Marillier, Nicole Mitchell, Piyal Matilal, Bianca Giunta, Rob Hull, Jim Dickinson
In attendance: Mark Crowhurst, Alistair McKay (Minutes)
Apologies: Peter Ptashko

Item	Title	Comment & Action	Action
1+2	Minutes, matters arising and actions		
3	Reports	<p><u>GM Report</u> A lot of time taken up by Charity Commission visit but had gone well with only campaigning policy proving a point for development Two new staff started, making a positive contribution to workloads and capacity Media is developing and moving forward now it has more support Work done on mission, vision and values January induction took place, we did pre induction work Christmas wishes campaign was a success with over 900 responses RAG rating action still needed around societies and campaigning Christmas wishes and survey work has been well received Library opening hours have been extended, see this as a victory</p> <p><u>KPIs</u> Not much movement in KPIs Concern around about engagement JD mentions Teesside report in terms of boosting engagement and lessons learned MC says we have seen it and will action things from this Lots of green output in KPIs Want to see elections KPI grow and have over 2000 votes PM asks what happens if under 2000 MC says we need 5% which is less than 2000 The more votes we get the greater credibility the SU has PM asks if there is a plan to achieve this MC confirms there is</p>	MC to make staff aware and use for discussion on development

		<p><u>Finance</u> Running 55k ahead of budget Still big costs to come out, eg elections Need to make sure we come close to break even No overall financial concern Surplus related to staff starting later than was budgeted for and lower than expected hub support expenditure Wouldn't see these in a normal year RH emphasises need to not end up with large surplus</p> <p><u>Elections</u> JD asks about presidential portfolio and how this will be awarded with votes MC says will go through eliminating every single candidate for each position and person with most votes will be offered position Explains situation as agreed with RO JD says only way to do fairly is to have separate ballot paper with list of all sabbs MC will send paper to JD to look at and will resolve with elections committee outside of the meeting MC says cross campus ballot so if want to be president should be campaigning across all faculties</p> <p><u>Green Paper</u> Received funding to do research Nothing too surprising to us in the research Some surprises for uni, especially in course quality Feedback from students is that they appreciated being asked RH says some findings came as surprise Asks how group was made representative MC says there was a targets for those doing the interviews Tried to make it as close to uni demographics as possible Lots of the findings about small things to make things better RH asks if report was broken down by faculty MC confirms it was</p> <p><u>Future Meetings</u> MC says some discussion about HM joining JD suggests maybe have annual event where uni come along and get a chance to find out more RH thinks it would give uni confidence to see it happen MC will move on conversation</p> <p><u>Vision, Mission, Values</u> MC gives background Try to better define organisational values Had a full day event for staff and officers Outcome is new vision and mission statement and adopted values JD thinks it sums up organisation and is good Would do some work on translating this in to where we go with brand (not logo)</p>	<p>MC to circulate paper and consult with Elections committee on poll</p> <p>MC to organise Liaison meeting</p> <p>MC to finalise for new academic year and brand use</p>
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4	Activity	<p>Sport MC introduces paper Issue close to heart of officers NM gives background Uni not very aware of what teams are doing Support does not seem to be there and feels SU should have sport under our umbrella Not uni priority, would like to make it one of ours Would like to lobby uni to push sport towards us NM has met with Estates and sports dept on this issue Does not feel meeting was the most productive OO thinks would improve student experience RH says surprised at set up within uni Asks how teams are set up NM says most set up by students themselves RH says want to have organisation for this close to where students are Direction sounds right, need to work out how to broker with uni JD says need to be persistent about benefits sport can bring, not necessarily about where it sits</p>	R.H will speak with Paul B. M.C to work up proposal and continue liaison, update at next meeting
5	Student Engagement Week	<p>AM gives background on week OO says thinks the week went well MB says societies happy to have their own space to promote their services, different from freshers week NM talks about photos and the level of engagement and thinks it was excellent</p>	
6	Campaigns Policy	<p>MC says mostly superseded by NUS documents due to be published Advice to follow this and inform CC that board have had this discussion RH agrees with this Thinks less engaged in political conversation than a lot of unions J.D Thinks MC paper was good and should be sued for training document for new trustees Would suggest for board to wait for NUS docs and adopt them which should satisfy CC</p>	M.C to update once NUS policy released
7	AOB	<p>BG asks about trustee info on website MC says AM will be in touch for pics and they will be uploaded</p>	