



LONDON metropolitan university
students' union

Trustee Board Minutes 14/05/2015

Attendance:

Trustees: Obie Opara (Chair), Marco Brunone, Nicole Mitchell, Piyal Matilal, Bianca Giunta, Rob Hull, Jim Dickinson, Peter Ptashko

In attendance: Mark Crowhurst, Alistair McKay (Minutes)

Apologies: Amanda Marillier

Item	Title	Comment & Action	Action
1+2	Minutes, matters arising and actions	First university liaison group meeting probably in July	Approved
3	Reports	<p>GM Report Reviewing the way StARs are managed as there has never been continuation Looking to continue to have good StARs for years 2 and 3 checking takes place first with course leaders re commitment, attendance at meetings, effectiveness etc. PM thinks this will limit opportunity PP thinks important to do it properly and agrees that time and resource should be put in to training rather than election of StARs</p> <p>Pleased to see how much SU research has been reflected in the University white paper this shows good representation of students RH says VC thanked SU for contribution at BOG</p> <p>Officer 360s to be done over the next month Training to take place over the summer</p> <p>Verve growing well, both the radio and the magazine A.M and station manager attended SRA conference</p> <p>Budget conversation is ongoing The Green impact visit took place hoping to achieve bronze Would like to go for silver next year</p> <p>KPIs Generally good Election results just below target of 14%</p>	

		<p>Areas of concern around casework, would have expected to see sharper fall however team are coping fine Would like to see more students filling in feedback Would still like to be training more StARs Activity looking good Number of societies and involvement good Good number of faculty based societies Still need more involvement from Cass and Cass students</p> <p>Finance Some variation on budget, predict break even or small surplus Running surplus at the moment but costs still to come in for elections and radio upgrades etc RH says need to be careful about to bigger surplus affecting conversations with the university about next year budget</p> <p>MC clear that won't have savings against staff (late recruitment of Graduate Assistant and maternity leave) next year and increments and cost of living will push staffing costs up</p> <p>Elections Good turnout and need to be proud of that RH asks how percentage compares JD says compared to other Mets it's an acceptable performance Process of paper ballot expensive but took away a lot of the things that have caused problems in the past, like harassment in computer rooms UK Engage provided excellent service Still work to do on briefings etc OO asks if there is anything that can be done to get people to attend briefings PP says need to look at demographics and start looking at what will be happening next year and why candidates were focussed on Holloway MC says there were penalties for people who did not attend briefings OO suggests doodle poll for candidates going forward JD asks about cost of paper ballot, understands why went down this route, xx is a lot of money Would like to look at other options, maybe use other unions and their casual staff and pay less MC agrees that we would like to look at reducing cost RH asks about RO report's comment on Elections Committee PP says this is about student representation and the lack of it this year MC explains that student rep changed and it happened to be at the time NUS were there</p> <p>MB and NM arrive after SU football tournament</p>	
4	Updates	<p>Sport This is moving quickly and we are still in discussion about what transfers and what stays MC thinks we can profile sport better than the university, can engage with a whole new set of students Some money to do this Can't afford not to take the opportunity RH says uni believe this will help retention</p>	

		<p>Estates will continue to run buildings, gym etc Union have been laying the groundwork for the last 18 months JD thinks proposal and report are excellent</p> <p>Campaigns Policy MC presents NUS policy with a few amendments NUS policy follows broadly what Board had previously discussed Suggests moving forward if Board is happy RH asks about political campaigns and at what point a line is crossed JD says it is really about resource MC says about Board being happy that Union is operating within objectives JD asks what happens if exec do something dodgy, at what point would those legally responsible find out? MC says duty to tell Board and depending on action of Board to tell university Depends on timing and the nature of it etc PP asks if we have ethics policy MC says no but do have values etc</p> <p>Agreement by Board to adopt Campaigns Policy</p>	
5	Infrastructure	<p>Risk Register MC provides summary PP asks to review document at every meeting RH says not to add too much to it</p> <p>Agreement by Board to adopt Risk Register</p> <p>Action – Risk Register to be added to agenda as regular item</p> <p>Strategy update RAG rated plan that was agreed last year, some updates made on the plan A lot to be pleased about Societies training and support to continue to be priority, not 100% right yet JD asks about NUS quality model and if there is a view of when to complete this MC says would like to feel comfortable to do it in 12 months time, providing no major changes to the award RH says decision is whether to do it under this sabbatical team JD asks team to identify objectives and build in to strategic plan some can change from amber to green etc. team to look at this honestly and objectively</p> <p>Action – MC to Ensure Quality SU model forms part of “handover and training” informing objective and priorities for next year, ideally for the next meeting</p> <p>Investors in Volunteering MC would like to do liV and liP and that liV would help with media volunteers Advises Board that this would be good to do Thinks liV more important than liP at this stage</p>	<p>MC for next meeting</p> <p>MC for next meeting</p>

		liV costs between xx and there is money in the budget to do it this year liP costs slightly more PP asks if working toward too many things at once MC thinks a number of these are complimentary PP would concentrate on volunteering first	
6	AOB	In camera	