

President Role Description

Officer Role:	President
Role overview:	<p>The President of the Students' Union is often considered the main 'face' of the organisation. The role of President doesn't have a specific portfolio, you will choose the areas that you wish to focus on, this means that each year the President's role could be different depending on who gets elected, but some key parts of the role are:</p> <ul style="list-style-type: none"> • To support and lead the Officer team, and be Deputy Chair of the Students' Union Trustee Board. • Represent and engage with students of all types of study, across campuses • To achieve your priority goals in line with your manifesto and chosen projects • Be the key day-to-day contact for the Students' Union CEO and the University Senior Leadership team <p>You don't apply for this job, it's down to an election process. The full time officer role lasts for one year, starting from around the last week in June to the start of July. If you're really into it, you can run for election a second time. But that's it, it's the law!</p>
Location:	<p>London Metropolitan University: Holloway Campus, Aldgate Campus and remote working.</p> <p>In this role you will also visit other Universities, or attend conferences around the UK representing London Met Students.</p>
Time commitment:	<p>This is a full time (35 hours a week), paid job. Usually working hours are between 9:00 and 17:00 but often as an officer you will attend events in the evening or weekends. These hours can be claimed back as 'Time off in lieu'.</p> <p>You wouldn't be able to undertake full time studies whilst doing this role so you'd either need to postpone your next year of study if elected as an officer or if you're a final year student, then you would start this role before you graduate.</p>
Supported by:	Elected officers of the Students' Union receive support from the Students' Union staff team including the CEO, Deputy CEO/Director of Membership and a wider staff team.
Training and support offered:	<ul style="list-style-type: none"> - Dedicated summer training programme along with your other full time officers - Access to national training delivered by the National Union of Students or other bodies - An officer development budget
Useful abilities and previous experience:	No previous training or experience is required, but an interest in representation and the Students' Union will set you up well for the role. You will need to be reliable and organised, as well as a good communicator and listener.

<p>Role requirements:</p>	<p>General requirements for the role of President as well as those listed in the role overview:</p> <ul style="list-style-type: none"> • Be a full and active member of the University Committee structure, including being a member of the University’s Board of Governors • To support, chair and lead the Students’ Union Executive Team, assisting other elected officers in achieving their goals and ensuring officers work together effectively as a team, are accountable for their actions and are motivated to achieve their objectives • To act as the lead spokesperson for the Union and play a key role in maintaining relationships and partnerships • To actively promote the needs and desires of students and lead on the development and delivery of initiatives, campaigns and projects to improve the overall student experience for all students at London Met • To be responsible for overseeing, reviewing and developing the democratic and governance processes of the Union • To be a trustee of the Students’ Union, ensuring the Union is run effectively, overseeing the Students’ Union strategy and the development of the Union • To work with the Full-time and Part-time Liberation Officers, creating a positive team culture ensuring that the work of the Union is cohesive and joined-up • Liaise with the National Union of Students, including being ex-officio Delegate and Delegate Leader to NUS National and Extraordinary Conferences • Promote and defend the rights of the members • Promote and support the brand of the Students’ Union through methods such as branded clothing and welcome talks • To lead on developing relevant policy and positions within the Union and University • Work in accordance with, and in furtherance of, the Policy of the Union • To maintain your Students’ Union email account, replying to emails and queries as and when they come in
<p>What’s in it for you:</p>	<p>Being an elected officer is a fantastic opportunity to gain experience that most people incredibly rarely get either as a student. You’ll be shaping decisions that many only get to make several years into their career.</p> <ul style="list-style-type: none"> - £25,864 with a cost of living rise to be determined from August - A matched pension contribution of up to 6.5% on qualifying earnings - 27 days holiday - An amazing part of your CV
<p>The impact you’ll have:</p>	<p>By undertaking this role you’ve been directly ensuring that</p> <p>Mission: Empowering students to make the most of their time at London Met and transform their lives for the better</p> <p>Vision: A connected community in which all students, from any background, receive the highest quality and transformative experience possible</p>

	Values: <ul style="list-style-type: none">• Student Led• Open• Creative• Kind• Inclusive• Ambitious
DBS requirements:	None
Application and selection process:	This role is appointed via an election process, and is open to any current London Met University student who wants to nominate themselves to stand. Elections usually take place in early March each year.
Last updated:	February 2023
For more information, contact:	su.ceo@londonmet.ac.uk