



London Metropolitan University  
Students' Union

**Trustee Board Minutes**

07/12/16

**Attendance:**

Trustees: Florence Onwumere (Chair), Barbara Ntomy, Tunde Toki, Georgia Robinson, Jim Dickinson, Terry Williams, Grace Etogun

In attendance: Mark Crowhurst, Shoaib Arshad (Auditor), Lynsey Berrecloth

Apologies: Rob Hull, Nicola Miller

Item	Title	Comment & Action	Action
1+2	<b>Minutes, matters arising and actions</b>	<p>FO welcomed everyone</p> <p>FO: No actions from previous meeting</p> <p>Minutes Agreed</p>	
3	<b>Reports</b>	<p><b>GM Report</b></p> <p>M.C outlines current process and relationship in relation to OCOC and current strategic development</p> <p>The Union has submitted papers (visions) and are currently awaiting a response which was unlikely until the new Chief Operating Officer was in place</p> <p>J.D it would be useful to continue to develop ideas and response and keep the pressure on the university</p> <p>Officers should look to develop (with support) a log of student issue related to OCOC to help support discussions and planning and assist in meetings with the V.C, committee work etc</p> <p><b>KPI update</b></p> <p>Accepted</p> <p>Should look to review tracking data and would be useful to develop some measures around</p>	<p>M.C to follow up with officers Jan 2017</p>

		<p>diversity</p> <p><b>Risk register:</b></p> <p>Accepted</p> <p><b>Finance Report</b></p> <p>Accepted</p>	
4	<b>General</b>	<p><b>Audit</b></p> <p>S.A presented an overview of the accounts and management letters. The trustees accepted the report J.D asked that we look to increase our reserves in forthcoming year so we could look to develop the relationship with the University and discuss the nature of staffing within an independent Union</p> <p><b>Investing in Volunteers</b></p> <p>Trustees noted the achievement and congratulated to team on achieving this</p> <p><b>Officer Models</b></p> <p>The consensus was that the present model works</p> <p>B.N raised concerns that portfolios needed more focus</p> <p>J.D no perfect model for system of representation but at present time a schools based model would be useful in transition</p> <p>M.C agreed there was work to be done on portfolios and supporting officers develop and manage these</p> <p>G.R Personal links important as is the link to the local student community in each school</p> <p>Agreed to adopt the schools based model and develop portfolio support</p> <p><b>Trustees Succession / Handover</b></p> <p>Note J.D and R.H will be leaving the board</p> <p>Agreed to advertise in the forthcoming NUS recruitment drive</p> <p>R.H successor will be appointed by Governors</p> <p><b>Meeting closed</b></p>	<p>M.C to develop a revised version of the reserves policy to reflect this as part of the strategic review May 2016</p> <p>M.C to review portfolios and support with officer team May 2016</p>