Volunteer Role	Student Rep
Role overview	Student Reps are elected to represent students' views regarding their course, teaching, School and the wider University. They are one of the ways that your Students' Union represents students' academic interests. Student Reps provide an essential link between students, the Students' Union and the University. They do this by seeking out feedback from students in their course and school, feeding it back to staff and working together to come up with solutions to student issues and to share best practice. Student Reps also attend a variety of meetings within their schools and have the opportunity to be elected to sit on a number of decision-making committees within the Students' Union and University. These include a number of the University's centralised committees, including those for postgraduate research students such as the Research and Knowledge Exchange and Research Degree Sub-Committee, those run by the Academic Quality Development team and the Students' Union's Student Council.
Location	London Metropolitan University: Holloway campus, Aldgate campus, Shoreditch Campus, and some remote volunteering work
Time commitment	Approximately 1 hour per week - The number of hours per week that a Rep has to undertake can vary depending on the school and the level of responsibility that the individual student undertakes
Supported by	Union Membership and Operations Manager and Student Voice Assistants
Training and support offered	• Mandatory role specific training Ongoing support and guidance A variety of additional training sessions are offered throughout the year Opportunities to attend a number of social events with other Students' Union volunteers • The Student Voice Team will make every effort to make meetings and events accessible, however if there is ever something which needs adjusting (for example a meeting room) they can always be contacted to do this. Materials, such as the Rep Handbook, can be provided in a larger font or as a physical copy, if you contact the Student Voice Assistant of your school.

Useful abilities and previous experience:	No previous training or experience is required, but an interest in the representation of students would be advantageous. You will need to be reliable and organised, as well as a good communicator and listener
Core role requirements:	• Undertake training for the role. • Make yourself available as a representative and proactively gather the views, concerns and opinions of students on your course to act in their best interests. • Give feedback to members of your class following meetings and communicate any other matters of interest. • Attend and participate in Course Committee Meetings (CCMs), school-wide meetings and other relevant meetings within and outside of your school. • Signpost students to other relevant sources of help and support. • Act as an ambassador for Met Union, promoting a positive image in everything that you do. • Carry out all duties in accordance with Met Union policies designed to protect members of staff, elected representatives, volunteers and students from harassment. It is the responsibility of the postholder not to act in a prejudicial or discriminatory manner towards staff, elected officers, volunteers, students, visitors or members of the public. The postholder should also challenge or report such behaviour where it occurs. • Take reasonable care of your own health and safety, as well as that of others and resources, whilst volunteering, and comply with Met Union and University Health and Safety Policies, Codes of Practice and local arrangements. • Act as a communication channel between your course cohort, Course Leader, other teaching staff and Met Union. Optional additional roles The following are optional activities Student Reps have the opportunity to get involved in if they wish: • Join the Student Council, the main discussion and debating body within Met Union, as a representative of your school. • Take up a leadership role on the Student Council, such as Chair, Deputy Chair or Head of a Sub-Committee. • Get elected to sit on other University committees, including course validation panels convened by the University's AQD team.
What's in it for you:	The role provides a great opportunity to be a grassroots representative within a democratic member-led organisation. It's a chance to help others and be an agent for positive change and get involved in the Students' Union and, through that, the London and UK-wide student movement. The role will improve your knowledge of the University, which in turn will help you get more out of your time at London Met and your academic achievements.

	The role provides a huge opportunity to improve your confidence and gain a unique experience that will really make your CV stand out. You get as much out of it as you put in! • Some of the skills you can gain include: • Thinking critically and analytically • Community building • Collating resources to support an argument • Data gathering methods • Decision-making • Flexibility and adaptability Independent work • Initiative Interpersonal and communication skills • Leadership Networking skills • Negotiation Organisational skills • Presenting an argument • Problem-solving • Public speaking • Teamwork • Time Management As well as offering you a chance to enhance your CV, you will receive a Student Rep lanyard on completion of your training, and a certificate at the end of your role. Your contribution will also be formally recognised on your degree transcript.
The impact you'll have:	By making sure that the student voice is being heard in decisions and working with the Students' Union and University to implement best practice and resolve issues, you will be helping to improve the experience of all students at London Met. You will also help contributing Met Union's strategy.
DBS requirements:	None
Application and selection process:	Student Reps are elected by and from their course cohort at the beginning of your academic year. They can be re-elected for the duration of their degree.
For more information contact:	The Student Voice Team Email studentvoice.su@londonmet.ac.uk

Last updated: November 2026