

## Minutes of the Final Student Council 2020/2021 Meeting

Held on: Wednesday, 9<sup>th</sup> of June 2021; 16:00–18:00 via Blackboard Collaborate

Approved on 1<sup>st</sup> Student Council 2021/2022 Meeting (17<sup>th</sup> November 2021)

Constituency	School or Position	Name	28th April 2021 attendance
Student Rep	School of Human Sciences	Dave Shaw (chair)	Present
Exec member	Women's Officer & Directly elected	Yasmeen Bashir	present
Exec member	Deputy chair	Timo Holtappels	Present
Exec member	Full-Time Officer	Precious Agho	present
Exec member	SU President	Chrystalle Margallo	present
Exec member	Full-Time Officer	Matthew Babb	present
Student Rep	Guildhall School of Business and Law	Bernadette Macanlalay	present
Student Rep	School of Human Sciences	Joanne Thorp	present
Student Rep	School of Social Sciences	Pavithira Pakeerathan	present
Student Rep	Guildhall School of Business and Law	Richard Worsley-Tonks	present



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		Sha Hussain	present
Student Rep	School of Social Sciences	Andreea Oprea	Apologies

In attendance:

- Raul Scarabusi, Student Voice Assistant, SU
- Gabriele Nunziante - Student Voice Assistants SU
- Eddie Rowley, Student Voice Coordinator, SU
- Jacqueline Molineaux, Director of membership - Deputy CEO, SU

	Item	Comment and Action	By whom
1	Opening remarks – Chair (including apologies)	Dave opens the meetings, thanks all the attendees, and expresses his gratitude to Eddie for the support he has given throughout the year.	
2	Notice of items of Any Other Business	Dave asks the floor whether there is any other business to add to the agenda. Nobody replied.  Dave invites the Chair of the meeting, Timo, to continue with the rest of the meeting.	
3	Elections (if any)	Timo notes no elections for this council meeting.	
4	Minutes of the last meeting	<ul style="list-style-type: none"> <li>- Timo notes the updates from the last meeting held on the 28th of April,</li> <li>- Timo asks Eddie and Full-time officers to give some updates on the actions taken</li> <li>- Matthew notes that he raised the matter of student information</li> </ul>	

		<p>disappearing with the head of the School of Human Sciences, and he has been told they keep a record of the information only for the last two years due to capacity issues. The students have been informed, nevertheless Matthew states the best way to keep informing the students.</p> <ul style="list-style-type: none"> <li>- Timo notes he's still working with Eddie to have section for the Reps in the agenda.</li> <li>- Timo asks Chrystalle if she has any updates regarding PT officers to fill out the executive notes for the next SC meeting.</li> <li>- Chrystalle explains that they did not have an executive meeting, last Monday, however the action was a reminder to the Part-time officers to fill out executive reports.</li> </ul>	
5	Matters arising from the minutes	<ul style="list-style-type: none"> <li>- Dave notes Eddie is having connection issue, therefore is not going to be able to discuss Point 5.</li> <li>- Timo Thanks Dave and moves forward to the next topic.</li> </ul>	
6	Executive Committee Report and questions	<ul style="list-style-type: none"> <li>- Timo invites the Full-time officers to discuss about the executive reports.</li> <li>- Chrystalle invites the floor if there are any questions for her reports.</li> <li>- Timo asks the floor if there are any questions on Matthew and Precious Executive reports.</li> <li>- The floor has no questions.</li> <li>- Timo asks if there any remarks from the Full-time officers to be updated</li> <li>- Matthew states he mistakenly uploaded the wrong Executive report, and he will update it soon.</li> <li>- Timo Thanks Matthew for the update.</li> <li>- Eddie ask whether Matthew would be able to verbalize what he has</li> </ul>	Matthew

		<p>written for the Executive report.</p> <ul style="list-style-type: none"> <li>- Matthew notes he does not clearly remember what he has written on the report.</li> </ul> <p><b>ACTION:</b> Matthew to send his last report via email directly to Eddie, Raul and Gabriele</p>	
7	<p>Matter arising and motions for consideration</p>	<ul style="list-style-type: none"> <li>- Timo invites Chrystalle to discuss the SPA to be agreed.</li> <li>- Chrystalle asks if this topic can be discussed possibly, because she wanted to wait Jacqueline's arrival before discussing it.</li> <li>- Timo thanks Chystalle and moves to the next point of the agenda which is the misuse of numbers in the worldwide forum, and invites Bernadette to communicate any updates.</li> </ul> <p><b>Information breach</b></p> <ul style="list-style-type: none"> <li>- Bernadette notes there is a forum called KTT which is sharing Uni girls phone numbers. They could not find this forum online. Apparently this has happened only to London Met girls. Bernadette says she has a screenshot to show that might help the investigation.</li> <li>- Eddie query whether this is affecting the London Metropolitan University students only, or it could be a London, nation or world wide issue.</li> <li>- Bernadette states she has been told probably it is London wise, she is not 100% sure if this is affecting only London Metropolitan Students.</li> <li>- Eddie thanks Bernadette for bringing this issue to the Union's attention.</li> </ul> <p><b>ACTION:</b> Eddie to liaise with Bernadette outside this meeting. Raise the issue with the University secretary office in the first instance. Aiming to remove the information from this forum. If further actions are needed, there will be the need to liaise with the Police for their</p>	<p>Eddie</p> <p>Chrystalle</p>

		<p>intervention. Eddie reminds Bernadette and Yasmeen to send him an email.</p> <ul style="list-style-type: none"> <li>- Chrystalle notes if this information breach has happened London wide, she suggests reporting this matter directly to the police.</li> </ul> <p><b>ACTION:</b> Chrystalle asks Bernadette and Yasmeen to liaise with her in order to work together and resolve this breach of information issue.</p> <ul style="list-style-type: none"> <li>- Timo thanks Chrystalle Eddie and Bernadette.</li> </ul> <p><b>Student partnership agreement updates</b></p> <ul style="list-style-type: none"> <li>- Timo asks Chrystalle whether she is ready to discuss the Student Partnership Agreement.</li> <li>- Chrystalle states yes and invites Jacqueline to discuss it.</li> <li>- Jacqueline notes briefly all the updates regarding the SPA and she mentioned the SPA has been approved by the academic board, waiting for the approval from the council and after the union's trustee. Once the document will be approved, the document designed will be reshaped and be more clear and appealing. The SPA will be ready before the start of the year to ensure all the new students and returning students will be aware of it. Jacqueline asks Chrystalle if she wants to add anything.</li> <li>- Chrystalle deeply thanks Jacqueline and Connor for the massive effort put in creating the SPA.</li> <li>- Jacqueline thanks Chrystalle</li> <li>- SPA: <a href="https://docs.google.com/document/d/1beCjyhs8jtRRd00Qk__18s20wYPvHqM3zPvPH39yuYQ/edit?usp=sharing">docs.google.com/document/d/1beCjyhs8jtRRd00Qk__18s20wYPvHqM3zPvPH39yuYQ/edit?usp=sharing</a></li> </ul> <p><b>Motion 1 explanation</b></p> <ul style="list-style-type: none"> <li>- Timo invites Matthew to discuss sustainability representative motion.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- Matthew notes the university has the need to have a sustainability representative. The aim is to create a collaborative role for student volunteer to participate in sustainability campaigns and raise awareness of sustainability initiatives of London Metropolitan University.</li> <li>- Timo invites the floor to ask any questions regarding the sustainability motion.</li> <li>- Dave asks Matthew if any other school has already developed sustainability courses.</li> <li>- Matthew clarifies the London Metropolitan University has already developed sustainability courses. Matthew clarifies that this role has been developed to ensure all the students at London Met have an understanding of what sustainability is and to increase the engagement of the student to sustainability.</li> </ul> <p><b>Motion 2 explanation</b></p> <ul style="list-style-type: none"> <li>- Timo invites Matthew to discuss the inclusion in student activity policy.</li> <li>- Matthew notes that this policy is trying to introduce, clear statement and policy of what inclusion is for London Metropolitan University.</li> <li>- Timo invites the floor for any questions to ask to Matthew.</li> <li>- Floor has no questions.</li> </ul> <p><b>Starting motions votation</b></p> <ul style="list-style-type: none"> <li>- Timo lists all the motions to be voted.</li> <li>- Eddie explains how the voting process works.</li> </ul>	
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Voting reason	For	Against	Abstain	Passed/ Not passed
Motion 1/ Sustainability representative	8	0	0	Passed
Motion 2/ Inclusion in student activity policy	9	0	0	Passed
Student Partnership Agreement	8	0	0	Passed

8	Guest speaker	No Guest speaker attended the meeting	
9	How are we coping - pandemic peer support session	<ul style="list-style-type: none"> <li>- Timo invites the full-time officer and part officer to discuss this topic.</li> <li>- Chrystalle notes going out with friends lately has been very helpful for her, very supportive for her morale.</li> <li>- Bernadette notes working on portfolio and doing cosplay and for the weekend she likes to treat herself with starbuck or bubble.</li> <li>- Yasmeen notes that she has been spending time with family lately, and she looks forward to spending more time with her friends, and wish everybody to have a great summer.</li> <li>- Dave asks whether anyone else would like to report anything.</li> <li>- Matthew thanks everybody for this particular academic year.</li> <li>- Timo thanks everybody for all the support received throughout this particular year.</li> <li>- Dave thanks everybody for their work and states has been a pleasure to work with all</li> <li>- Eddie announces the first Student Rep conference will be held on the 17th of June, and invites all to attend it.</li> </ul>	



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		- Matthew reminds the floor the employability workshops will be held on the 23rd of June.	
10	Closing remarks	Dave and Timo thanks everybody and wish a wonderful summer to all the attendees.	